

## **TEWIN PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 1<sup>st</sup> March 2004 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K.Lawson, K.St Pier, A.Hill, S.Stott, and D.Howson.

In attendance: Mrs C.McFarlane (Clerk) and one parishioner.

### **PARISHIONERS' COMMENTS**

One parishioner raised the following topics:

- a. Concern over excessive traffic along Hertford Road during School Lane road works
- b. Concern over flooding at Margery Lane. The Council have addressed this with Highways.

**109. APOLOGIES FOR ABSENCE WERE RECEIVED** from Cllr T.Robertson, Cllr M.McMullen, Cllr M.Howe, Cllr C.Pool and Cllr S.Glew.

**110. MINUTES OF THE PREVIOUS MEETING** held 2<sup>nd</sup> February 2004 were amended, agreed and signed by the Chairman.

### **111. MATTERS ARISING**

**Leaflet Distribution** – The Council considered options for distributing a newsletter and agreed to discuss this again at the next meeting.

### **112. FINANCE**

**Accounts for Payment** – In accordance with the Council's Financial Regulations the schedule of payments amounting to £779.30 were approved by the Council.

**Budget** – The budget was circulated for the year ending 31.3.04 and expenses are significantly under budget, which is likely to result in a surplus of funds to be carried over into the next financial year.

**Tewin Charities** – Trustee indemnity insurance is available and Tewin Charities are looking into it. The Council continue to look for a trustee.

**Grass Cutting Contracts** – Cllr Hill declared an interest and took no part in the discussion. The Council reviewed the 3 quotations received for the 3yr contract The Council proposed that the quote from Kirkham Contracting be accepted and the vote was carried with 4 for and 1 abstention.

**Councillors Allowances** – The Council unanimously agreed to forgo entitlement to the new scheme of allowances in accordance with The Local Authorities (Members' Allowances) (England) Regulations 2003.

**Annual Parish Meeting** – The Council agreed that this meeting be held on 5<sup>th</sup> April 2004 and followed by the ordinary Council meeting.

**Annual Parish Council Meeting** – The Council agreed that this meeting be held on the 10<sup>th</sup> May 2004.

### **113. PLANNING**

3/04/0240/FP – 27a Orchard Road, Tewin – 2 Double Storey Rear Extensions & Conservatory  
TPC No Obj

3/03/2496/FP – 31 Orchard Road, Tewin – Two storey side extensions, 2 storey rear extension & detached garage – TPC No Obj.

3/04/0232/FP – 5 Bishops Road, Tewin – Proposed Conversion of garage to habitable room and rear conservatory – TPC No Obj

3/03/2065/FP – 25 Orchard Road. Tewin – Side & Rear Extensions to existing house- TPC No Obj

3/04/0323/FP – 28 Grass Warren, Tewin – Rear Conservatory and new balcony to side -TPC No Obj

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**Decisions:**

3/03/2234/FP - 44 Firs Walk, Tewin – New Driveway Layout, Landscaping, Balcony, Porch & Veranda – TPC No Obj – EHDC Granted

3/03/1925/FP – 2 Grass Warren, Tewin – Two storey & single storey front, side & rear extensions – TPC Obj – EHDC Granted

3/03/2238/FP – 6 Churchfield Cottages, Tewin – Demolition of Conservatory, Construction of 2 Storey Rear/Side extension – TPC No Obj – EHDC Granted

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3/03/2025/FP – 54 Orchard Road, Tewin – Open sided Porch to the Front of the House – TPC No Obj – EHDC Granted

3/03/1993/FP – 3 Bishops Rd, Tewin – Bay Window to Existing Sitting Room – TPC No obj – EHDC Granted

3/03/2312/FP – Single Storey Rear Extension – TPC No Obj – EHDC Granted

3/03/2344/FP – Mimram House, Tewin Water – TPC No Obj – EHDC Granted

3/03/2408/FP – Demolition of garage & kitchen, Construction of 2 storey rear and side extension and oil tank in front garden. – TPC No Obj – EHDC Granted

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**Withdrawn:**

3/03/2376/FP – Archers Hall, Archers Green, Herts – TPC No obj

**Access Across Lower Green:** Nothing to report. The Parish Council continue to await a response from HCC as to whether HCC (as the land owner) would consider making a one-off payment to Tewin Parish Council (as the leaseholder), in order to assist Tewin Parish Council in maintaining the green as it is their duty under the lease agreement.

**Playground:** The Parish Council is currently compiling a questionnaire to ascertain the parishioners' views. This topic will be discussed at the next meeting.

**Enforcement Issues:**

**Warrengate:** The shed has now been removed.

**114. HIGHWAYS & TRANSPORTATION ISSUES**

**School Lane:** Roadworks are scheduled to start on 15<sup>th</sup> March 2004 and are likely to take 3-4 weeks as new drainage will be installed and the road level will be raised.

The road will be shut and the 388 bus service diverted along Hertford Road to the B1000. Information on this will be available on the bus and at the bus stop nearer the time.

**388 Bus Service** – In response to our request for HCC to review whether the service needs to stop at Datchworth every day, HCC have asked the operator for electronic ticket information about usage and will advise us of the outcome.

**Concessionary Bus Permits** – The Clerk has agreed to do this again this year. A date will be posted on the Notice Board shortly.

**115. PAVILION & UPPER GREEN**

**Break In** – The window has been repaired and another fire extinguisher ordered.

**Drainage at Upper Green:** Cllr Hill presented an estimate of £1400 for the cost of materials required to dig a trench and a soak away in order to improve flooding at the Pavilion. The Council unanimously agreed to approve expenditure on the materials to a maximum of £1400. The Clerk was asked to notify the Clubs of the intended works

#### **116. CORRESPONDENCE**

**Interparish Conference on 18.2.04** - The Clerk attended and the information has been circulated. Tewin Parish Council has been asked to host the next conference in February 2005 and the Parish Council agreed.

**Village Speedometer (tackling speeding traffic £3)**– The Council agreed to buy this.

**Tewin Allotments Association** – The Clerk was asked to ascertain the Council's legal responsibilities regarding this issue.

**Posts & Bank Erosion at the North End of Upper Green** – The Council agreed to monitor the situation

**Rural Parish Councillors Conference** – Fri 14<sup>th</sup> May 04 from 10am until 4pm at St Barnabas, Thorley

#### **117. PARISH PATHS PARTNERSHIP**

Cllr K.St Pier attended the meeting on 11.2.04 between Paula Cheeseman and Mr P.Holden regarding a proposal for the addition of existing paths to the definitive map. The Parish Council agreed a response on the various issues raised.

#### **118. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin School** – Nothing to Report

**Tewin Memorial Hall** – Nothing to report.

**Tewin Website** – Nothing to report

#### **119. DATE OF NEXT MEETING**

The next meeting will be on Monday 5<sup>th</sup> April in Tewin Memorial Hall.

The Annual Parish Meeting will start at 7.30pm followed by the Parish Council meeting at 7.45pm.

As there was no further business the meeting was closed at 10.45pm.

## APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS

Fault line: 01438 737321     District Team: 01992 526900 Assistant District Manager: Val Weaver  
 Assistant Engineer: Ian Bishop

Priority Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	DATE WORK SCHEDULED FOR
<b>1</b>	<b>Flooding</b> - School Lane Drainage <b>and</b> reset kerbing nearer edge of the road. - Tewin Memorial Hall – School Lane backing up and pushing manhole covers up on path from Car Park to Hall - Outside No 25 Upper Green Road - Outside No 32 Upper Green Road where pavement is sinking.	<b>EHDC expect work to begin in Mar.</b>
<b>2</b>	<b>Collapse of the side of the road along Upper Green</b>	
<b>3</b>	<b>Erosion of Green</b> - Point of Lower Green nr the Post Office - Point of Lower Green opposite Tewin Memorial Hall	
<b>4</b>	<b>Trip Hazards</b> - Grass Warren outside old peoples bungalows	
<b>5</b>	<b>Potholes</b> - Outside 106 Orchard Rd and down round the corner to the drain - Churchfield Rd drain past the Tewinbury turn off	
<b>6</b>	<b>Digging out of Drainage ditch along Margery Lane</b>	
	<b>Bridge Reflectors</b> in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	
	<b>Bridge Repair</b> at Tewin Hill – past farm – railings on bridge over stream are missing fencing Ref: 1068404 7.5.03	
	<b>Kerbing</b> - Two Loose Kerbstones on drive opposite Tewin Stores - Damaged and Missing Kerbing to be replaced outside the Memorial Hall.	
	<b>Ownership</b> - Clarify ownership of rails in front of houses on Upper Green Road – Clarify ownership of access road off Godfries Close	
	<b>Gulleys</b> – Ian Bishop stated that a gully survey would	

	be undertaken to assist cleaning crews	
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